

**Parish of Saint Paul's Charlestown**  
**ANNUAL PAROCHIAL CHURCH MEETING**  
**Wednesday, 17<sup>th</sup> May, 2023 at 7.00 pm in Church**

**Annual Parochial Church Meeting Agenda**

**ANNUAL PARISH MEETING**

Opening Prayers

1. Apologies for absence
2. Minutes of the meeting held on 8<sup>th</sup> May 2022
3. Matters arising
4. Election of two Churchwardens

*NB Nominations for the Office of Churchwarden must be notified to the Chair prior to the meeting*

5. Any other business

*Immediately following the Annual Parish Meeting*

**ANNUAL PAROCHIAL MEETING**

1. Apologies for absence
2. Minutes of the meeting held on 8<sup>th</sup> May 2022
3. Matters arising
4. Reports

The APCM shall receive from the PCC and shall be free to discuss

- a) a report on changes in the electoral roll since the last APCM;
  - b) a report on the proceedings of the PCC and the activities of the parish generally over the year;
  - c) a report from the Treasurer on parish finances, including the independently examined accounts of the PCC for the year ended the 31st December 2022;
  - d) a report on the fabric, goods and ornaments of the church by the Churchwarden
  - e) a report on the proceedings of the Deanery Synod.
  - f) a report from the parish safeguarding officer
5. Elections:
    - a) 3 Deanery Synod representatives to serve for three years [*Ex-officio members of the PCC*]
    - b) 8 PCC members to serve for one year

6. Appointments:
    - a) Sidespersons
    - b) Independent Examiner or Auditor to the PCC *[S/he must not be a PCC member and must not be nominated or seconded by the Treasurer]*.
  7. Parish Priest's Address
  8. AOB
- Closing prayers

#### **FIRST MEETING OF THE NEWLY-ELECTED PCC**

A short meeting will be held immediately after the APCM, with the sole purpose of electing the church officers:

- a) Lay Chair
- b) Secretary
- c) Minute Secretary
- d) Treasurer
- e) Electoral Roll Officer
- f) Members of the PCC Standing Committee